

# ADMINISTRATIVE PROCEDURES, REGULATIONS, AND POLICY COMMITTEE

## CHARTER

**Background:** The Nevada Board of Wildlife Commissioners is required to adopt rules of practice, setting forth the nature and requirements of all formal and informal procedures available, including the description of all forms and instructions used by the Commission. The rules of practice must be reviewed at least once every 3 years and a statement setting forth the date of review and those rules revised must be submitted to the Secretary of State. The Commission's rules of practice are contained in Nevada Administrative Code (NAC) 501.140-501.190 and 501.195 and provide the Commission's responsibilities for appeal hearings and petition hearings.

**Purpose:** The Chairman of the Nevada Board of Wildlife Commissioners established the Administrative Procedures, Regulations, and Policy Committee at the November 22, 2008 meeting for the purpose of reviewing the rules of practice, the guidelines for the Commission, adherence to the Open Meeting Law requirements, and to make recommendations to the Commission for revisions or updates to the rules.

**Objectives:** To ensure the Commission has clear and concise rules of practice for conducting hearings and that all hearings are conducted according to the rules (NAC 501.140-501.190 and 501.195).

To ensure the public is made aware of the limits of the Commission's authority for decisions and opinions in an appeal hearing (NAC 501.140-501.190).

To ensure the Commission is meeting the Open Meeting Law requirements (NRS 241).

To ensure the Commission has a clear and concise petition process for adopting, filing, amending or repealing any regulations of the Commission and that the public is made aware of that process (NAC 501.195).

Date Approved: September 22, 2005

Date Amended: June 25, 2009