

**Finance Committee Meeting**  
**Nevada Board of Wildlife Commissioners**  
Nevada Department of Wildlife  
1100 Valley Road, Reno, Nevada 89512

DRAFT Meeting Minutes

Meeting Location: Nevada Department of Wildlife  
1100 Valley Road  
Reno, NV 89512

Committee Members: Commissioners Charles Howell (chair) and Daryl Capurro

NDOW Members Present: Patrick Cates, Gabe Pincolini, Katie Simper

**Thursday, May 13, 2010 – 8:30 a.m.**

**1. Call to Order & Roll Call – Chairman Howell**

Meeting called to order at 8:33 a.m.

**2. Approval of Minutes – Action**

Minutes are from the February 5, 2010 Finance Committee meeting.

Commissioner Howell brought to the committee's attention that item 5, second to last paragraph, typo 3<sup>rd</sup> sentence. Should be protected, not projected. With correction Chairman Howell moved to approve the minutes for 2/5/10 and a second by Commissioner Capurro.

**3. Member Items**

Commissioner Capurro asked when the committee would be able to review the budgets. Patrick Cates indicated he had budget reports for FY2011 to discuss today. Capurro asked when the department's budget will be submitted to the Governor and Budget Office for approval. Cates indicated the deadline for the FY11 work programs is now and will be submitting early next week. Capurro said he has never seen the budget approved by the Nevada legislature and wants to see the budget before it is submitted to the Governor. Patrick Cates stated that deadline for the FY12-13 budget is September 1 and the budget system has just been opened up to work on them. Cates indicated a meeting could be scheduled a few months out but it would not be complete until sometime in August.

The next item discussed was the out of state travel budget. Commissioner Capurro was concerned about the small amount shown for out of state travel for the Commission. Capurro also asked if the balance at the end of the year would roll over. Cates, answered no it does not roll over, the amount approved for that year is what they get, unless we do a work program and augment it at IFC (Interim Finance Committee). Cates indicated IFC is not responsive to

increases for travel and the Governor called for a moratorium on all non-core travel. Capurro indicated he did not agree with NDOW's recommendation to not send any commissioners to the WAFWA meeting in Anchorage. He expressed the importance of commissioner attendance at WAFWA as part of the core mission and that the budget was inadequate and would argue for a higher amount. Cates stated that NDOW reduced our own travel and is only sending staff who are on policy making committees, but not for educational purposes. Capurro asked Cates, who from NDOW was going to the WAFWA Convention. Cates responded to his knowledge only Deputy Director Haskins and Director Mayer were attending. Capurro stated he found it unconscionable that we would not have at least one commissioner attend. Commissioner Howell asked if the WAFWA travel would be paid from next fiscal year. Cates indicated it would, that there was about \$1,600 budgeted, the cost estimate is \$3,300 per person. He further stated a work program would have to be processed and was concerned the Budget Office and the IFC would not approve. Capurro stated that their budget doesn't leave much, would be hard to cut other expenses, we should be adding to the budget.

**4. Public Comment Period - No public comment**

**5. Status Report from NDOW on Budget Splits**

The Finance committee will discuss NDOW's report to the April Interim Finance Committee on budget splits pursuant to a letter of intent from the 2009 Session of the Nevada Legislature. Deputy Director Patrick Cates will give a presentation on this topic and will answer any questions from the committee.

Deputy Director Patrick Cates explained to the committee that pursuant to the letter of intent to split budget; a plan was submitted to the April IFC for approval. Cates explained the letter of intent calls for a split in FY11, though the intent was to split the budget for FY12-13. He further explained a compromise was agreed to create a partial split in FY11.

The budget split plan proposed splitting the Directors Office, the Operations Division and a separate Wildlife Account that segregates wildlife fees which would fund other budget for FY11. The IFC liked the plan and voted to approve it unanimously, but lost their quorum and were 1 vote short. The item was then moved to the June 24<sup>th</sup> meeting. Work programs to split the accounts for FY11 would also be presented at that meeting. The split of the remaining budgets would be done for FY12-13, which is due to the Budget Office on September 1. Commissioner Capurro indicated the Committee would like to review before the August Commission meeting. Cates continued to go over the handouts with the committee, discussing both revenues and expenditure categories for the current year. Cates and Gabe Pincolini answered several questions about revenue, their timing, and how they are recorded as well as how the predator management categories work. Cates also presented the NEBS (Nevada Executive Budget System) reports for the FY11 budget splits.

**6. Future Committee Meeting – Chairman Howell – Action**

No date set at this time.

**7. Adjournment – Chairman Howell**

Chairman Howell motioned to adjourn 9:31 a.m.

In accordance with NRS 241.020 this agenda closes three days prior to the meeting date and has been posted on the NDOW website at NDOW.org and at the following Department of Wildlife offices: 1100 Valley Road, Reno, NV, 89512; 380 W. "B" Street, Fallon, NV, 89406; 60 Youth Center, Elko, NV, 89801; 4747 W. Vegas Dr., Las Vegas, NV, 89108. Notice to the Public: Nevada Department of Wildlife receives Federal Aid in Fish and/or Wildlife Restoration. The U.S. Department of the Interior prohibits discrimination on the basis of race, color, natural origin, age, sex, or disability. Individuals with hearing impairment may contact the Department via telecommunication device (TDD) (775) 688-1550. Disabled individuals in need of special services should contact the Department prior to the meeting at (775) 688-1599.