



BRIAN SANDOVAL
Governor

STATE OF NEVADA

DEPARTMENT OF WILDLIFE

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#12

April 8, 2016

Dear Potential Sponsoring Organization:

The Nevada Department of Wildlife in conjunction with the Nevada Board of Wildlife Commissioners is soliciting a sponsor for the Nevada Duck Stamp Art Contests for 2017-18 and 2018-19. This item will be scheduled for the Nevada Board of Wildlife Commissioners May 13 and 14, 2016 meeting in Reno. At that time, all of the sponsor proposals will be reviewed and the Commission will take action to choose a sponsor. I strongly recommend that those who submit proposals for sponsorship arrange to attend the meeting and represent their proposal before the Commission.

The current guidelines for the Duck Stamp Art Contests are outlined in Policy 50, which is enclosed.

A proposal for sponsorship must provide for the following:

1. A judging team of seven volunteers, consisting of *two* members of the Nevada Board of Wildlife Commissioners and *five* individuals with expertise in one or more of the following:
 - a. Wildlife art;
 - b. Waterfowl identification;
 - c. Previous art contest judging;
 - d. Other knowledge or expertise deemed suitable by the sponsoring organization.
2. Agreement to develop art contest rules jointly with the Department.
3. The sponsor understands that actual contest judging is not open to the public. The actual judging will be attended only by the judges and necessary Department personnel.
4. No judge will have any interest or contact with any of the entrants at any time prior to the judging.
5. The sponsorship proposal may include a proposal for a public attended function totally organized and run by the sponsoring organization following the judging where the winning entry and nine runners-up are placed on public display. A proposal for a public attended function must provide the following:
 - a. Date, time and place of the function;
 - b. Type of function (banquet, barbecue, reception, etc.);
 - c. Estimated attendance;

- d. Proposed advertising and publicity campaign;
- e. Method of protection of the original paintings during display, and a written liability agreement to pay all replacement or repair costs should any painting be damaged while on display or in transit to or from the site.

The Nevada State Duck Stamp Art Contest rules state that the artist will provide "Conservation Edition" prints for distribution to various non-profit organizations for fund-raising events.

The Commission will review all proposals and select one organization to sponsor the Nevada Duck Stamp Art Contest for no longer than a two-year period. If no proposals are received, the Commission may solicit and authorize other organizations within the State to sponsor the contest. If no acceptable organization can be found, the Department will conduct the contest in accordance with the above procedure.

The Commission reserves the right to refuse any and all proposals received for sponsoring of the Nevada Duck Stamp Art Contest.

If you should have further questions, please feel free to call me at (775) 688-1998. Thank you for your consideration of this request.

Sincerely,



Aaron Meier
Publications Coordinator, Public Information Officer
Conservation Education Division

enclosure

March 1, 2016

Dear Wildlife Commission

For many of years Nevada Waterfowl Association has been the non-profit for the State for the Duck stamp Contest. It is time once again for you to pick a sponsor; I hope you would allow Nevada Waterfowl to continue to be it.

Thanks

Daryl Harwell

VP Nevada Waterfowl

**STATE OF NEVADA
BOARD OF WILDLIFE COMMISSIONERS**

Commission Policy Number 50

Number: P-50

Title: Duck Stamp Procedure

**Reference: NRS 502.035,
502.300, 502.310, 502.322,
502.324**

Effective Date: May 10, 2014

POLICY

It is the policy of the Commission to support and participate in the artist contest for the Nevada duck stamp.

PURPOSE

To establish a process for the selection of the sponsoring organization, and the process by which artists can enter Nevada Duck Stamp Art Contest.

PROCEDURE

Nevada State Duck Stamp Art Contest Sponsorship Proposals

Artwork to adorn each successive year's Nevada duck stamp will be chosen annually through a contest sponsored by a non-profit organization as sanctioned by Nevada Board of Wildlife Commissioners. The Department may receive proposals for sponsorship of the annual Nevada Duck Stamp Art Contest. A proposal for sponsorship must provide for the following:

1. A judging team of seven volunteers, consisting of two members of the Nevada Board of Wildlife Commissioners and five individuals with expertise in one or more of the following:
 - a. Wildlife art;
 - b. Waterfowl identification;
 - c. Previous art contest judging;
 - d. Other knowledge or expertise deemed suitable by the sponsoring organization.
2. Agreement to develop art contest rules jointly with the Department, including the number of "Conservation Edition" reproductions requested.
3. All entries must be the original work of the artist.
4. The sponsor understands that actual contest judging is not open to the public. The actual judging will be attended only by the judges and necessary Department personnel.
5. No judge will have any interest or contact with any of the entrants at any time prior to the judging.

6. The sponsorship proposal may include a proposal for a public attended function totally organized and run by the sponsoring organization following the judging where the winning entry and nine runners-up are placed on public display. A proposal for a public attended function must provide the following:
 - a. Date, time and place of the function;
 - b. Type of function (banquet, barbecue, reception, etc.);
 - c. Estimated attendance;
 - d. Proposed advertising and publicity campaign;
 - e. Method of protection of the original paintings during display, and a written liability agreement to pay all replacement or repair costs should any painting be damaged while on display or in transit to or from the site.

As required by the Nevada Duck Stamp Art Contest rules, the sponsoring organization will receive special "Conservation Edition" reproductions of the painting from the artist for fundraising activities and donation to other non-profit conservation and wildlife related organizations for fundraising purposes.

The Department will receive additional special "Conservation Edition" reproductions for distribution to conservation groups.

The Department will receive "Conservation Edition" reproduction number 1, which will be retained and publicly displayed.

The sponsoring organization's proposal for sponsorship must include a proposal detailing the organization's plan for use and disbursement of the donated reproductions, including:

1. A list of eligible recipient organizations;
2. Number to be distributed and number retained by the sponsoring organization;
3. Dispersal procedures and eligibility criteria of potential recipient organizations;
4. Method of informing potential recipient organizations of the availability of reproductions;
5. Accounting system, detailing actual dispersal, that is available to the Department and Commission upon request;
6. Name, address and telephone number of person or persons to be contacted concerning the donation of reproductions.

SPONSORSHIP SELECTION

The Commission will review all proposals and select one organization to sponsor the Nevada Duck Stamp Art Contest for no longer than a two-year period. If no proposals are received, the Commission may solicit and authorize other organizations within the State to sponsor the contest. If no acceptable organization can be found, the Department will conduct the contest in accordance with the above procedure.

The Commission reserves the right to refuse any and all proposals received for sponsoring of the Nevada Duck Stamp Art Contest.

NEVADA DUCK STAMP ART CONTEST

The Nevada Duck Stamp Art Contest Rules are written and published every year with the support of the Duck Stamp Committee and the Sponsoring Organization, including but not limited to entry deadline, contest rules, requirements of the artist, including limited edition print series for fund-raising activities.

The Nevada Duck Stamp Art Contest judging will occur by November 30 of each year.

The winning entry will be featured on the following year's Nevada duck stamp. The Department will be responsible for all facets of the contest not covered above, including solicitation, handling, processing and return of entries. Actual contest judging will occur at the Department headquarters, 1100 Valley Road, Reno. If the sponsor proposes that judging be held at an alternate site, the sponsor must submit a written liability agreement to the Department stating that the sponsor will pay in full any repair or replacement costs should any painting be damaged or lost during judging or during transit to or from the judging site. Actual replacement costs will be established by each artist on their entry forms.

HANDLING AND DISTRIBUTION

The Department shall be responsible for determining the total number of stamps to be printed each year and shall be responsible for handling, distribution, sale and disposal of license agent stock and mint stock based on previous year's demand.

This policy shall remain in effect until amended, repealed or superseded by the Board of Wildlife Commissioners.

BY THE ORDER OF THE BOARD OF WILDLIFE COMMISSIONERS IN REGULAR SESSION May 10, 2014

A handwritten signature in black ink, appearing to read "J Robb". The signature is written in a cursive, flowing style.

Chairman Jack Robb
Board of Wildlife Commissioners