

**APPROVED MEETING MINUTES  
NEVADA BOARD OF WILDLIFE COMMISSIONERS  
ADMINISTRATIVE PROCEDURES, REGULATIONS, AND POLICY  
COMMITTEE**

THURSDAY, JUNE 22, 2017 AT 6:00 PM  
CLARK COUNTY GOVERNMENT CENTER, COMMISSION CHAMBERS  
500 S. GRAND CENTRAL PARKWAY, LAS VEGAS, NV 89155

**1. Call to Order and Roll Call of Committee Members**

Chairman McNinch called the meeting to order at 6:10pm.

**NOTE: there was no recording of this meeting; therefore, the Committee will not be taking action on any items.**

Members present: Chairman David McNinch, Commissioners Grant Wallace, Kerstan Hubbs, and Paul Valentine.

Nevada Department of Wildlife Staff present: Deputy Director Jack Robb, Game Division Administrator Brian Wakeling, and Management Analyst III Jordan Neubauer and Maureen Hullinger.

No members of the public attended.

**2 Approval of Agenda**

No action was taken on this item.

**3. Approval of Minutes**

No action was taken on this item.

**4. Commission General Regulation 470, Miscellaneous Petitions, LCB File No. R095-16**

Chairman McNinch said it was discovered that the Nevada Administrative Code (NAC) would need to be updated before the Commission Policy. He said there are some questions that need to be answered before moving forward. He asked what the role of the Department and the Commission is, what initiates rule making, and what the appeal process is for a petitioner when a petition is denied.

Commissioner Valentine said he is still confused. He reviewed an old flow chart and doesn't see how this is going to work.

Chairman McNinch explained Nevada Revised Statutes (NRS) Chapter 233B and the 30 day issue.

Deputy Director Jack Robb said we need to identify when rule making is initiated.

Chairman McNinch asked if consultation with the Deputy Attorney General (DAG) is initiation of rulemaking.

Commissioner Hubbs asked what started the revision of this NAC.

Chairman McNinch said we are trying to streamline and update the rules of practice.

A discussion of defining submittal ensued.

Commissioner Hubbs said it doesn't seem that petitions are frequent. She said the petitions process is in place for a reason. She thinks the Commission should hear the petition and make the decision to deny or initiate rule making. She thinks the DAG can tell the commission if legal authority exists or not at the Commission meeting when the petition is scheduled.

Chairman McNinch said we need a few things clarified.

Commissioner Valentine said he wants to know at what point in time a rulemaking is considered initiated. He asked if rulemaking would be considered initiated with a letter from the Commission denying the petition.

Commissioner Hubbs asked if we could add to the regulation how to appeal if a petition is denied. We could just state the appeal process is in accordance with NRS 233B as a judicial review at district court.

No action was taken.

**5. Review of Commission Policy Table**

The table was reviewed and no action was taken.

**6. Future Committee Meetings and Agenda Items**

The Committee discussed ways to hold in person meetings and still meet the deadlines. It was decided to hold a phone meeting on July 17 and in person meetings in conjunction with the Commission meetings going forward.

No action was taken.

**7. Public Comment Period**

No public was present; therefore, there was no public comment.

**8. Adjourn**

The Committee adjourned at 7:10pm.

Note: The minutes are only a summary of the meeting. A complete record of the meeting can be obtained at the Nevada Department of Wildlife Headquarters Office at 6980 Sierra Center Parkway, Suite 120, Reno, NV 89511.