

FINAL
Finance Committee Meeting
Nevada Board of Wildlife Commissioners
NDOW Headquarters
6980 Sierra Center Parkway
Reno, Nevada 89511

Committee Members Present: Gil Yanuck (Carson) (Chair), Paul Dixon (Clark) and Commissioner Brad Johnston .

NDOW Staff Present: Deputy Director Liz O'Brien, ASO Gabe

Pincolini,

Public Present: None

Minutes from Wednesday, June 08, 2016 – 1:15 PM

- 1. Call to Order and Roll Call – Chairman Yanuck**
Present in Reno was Chair Yanuck, attending telephonically were members Dixon and Commissioner Johnston.
- 2. Approval of Agenda – Chairman Yanuck**
Member Commissioner Johnston made a motion to accept the agenda as submitted. The motion was seconded by member Dixon. The motion passed unanimously.
- 3. Approval of Minutes – Action***
Minutes are from the June 4, 2015 Finance Committee meeting. No public comment.
There were no comments or corrections to the minutes and a motion was made by Commissioner Johnston to approve the minutes as submitted. The motion was seconded by member Dixon. The motion passed unanimously.
- 4. Member Items**
No items were stated.
- 5. Action Item: County Advisory Board (CAB) State Fiscal Year 2017 Budget Requests***

The Members of the Finance Committee reviewed the data provided by the Department's Financial Analyst, Bruce McDaniel. Chair Yanuck explained the process by which the information submitted by each County Advisor Board was collected together with the information from each County's Finance Officer as to the amount remaining in the CAB's account in order to determine the amount of augmentation required.

Members Dixon and Commissioner Johnston asked similar questions regarding the amount of funds remaining in the accounts of the various County Advisory Boards and requested that this information be added to the list of supporting information that the Department provides to the Committee next year. Deputy Director O'Brien agreed that this information will be supplied next year. The Committee reviewed the amount requested by each County Advisory Board and the Preliminary amount recommended by NDOW to be provided to each County Advisory Board.

There being no further discussion; a motion was made by Member Dixon to approve the CAB Budget Request Recommendation to the Wildlife Commission in the amount of \$39,186.00. The motion was seconded by Commissioner Johnston. The motion passed unanimously.

No public comment.

6. Future Committee Meetings and Agenda Items – Chair Gil Yanuck

Chair Yanuck opened a discussion pertaining to the need to periodically audit the County Advisory Board Accounts. It has been a number of years since the County Advisory Accounts have been audited and it is his suggestion that each County Advisory Board Account be audited in SFY 2017 and randomly in each of the following years. It is also his intention to work with Deputy Director O'Brien and ASO Pincolini to develop the various documents, forms and instructions that will be distributed to the County Advisory Boards and County Financial Officers as to how the audits will be conducted, the information that will be collected and the time frame established for responses. A workshop will be held to explain the duties and responsibilities of the County Advisory Boards and the County Financial Officers once the various documents are finalized.

7. Public Comment Period –

Chair Yanuck expressed his appreciation to the members of the Committee for their time and efforts to review the various documents and to Deputy Director O'Brien, ASO Pincolini and Financial Analyst McDaniel for the tremendous effort put forth to assemble the CAB Budget submittals and to arrive at the Budget recommendation.

No further public comment.

5. Adjourn –

There being no further public comment; member Dixon made a motion to adjourn. The motion was seconded by Commissioner Johnston and passed unanimously.

The meeting was adjourned at 1:38 pm.

*Support material provided including updates, and posted to the NDOW website (www.ndow.org) and may be requested from bmcdaniel@ndow.org or 775-688-1014, posted to the NDOW website, and will be available at the meeting.

Notice to the Public: Nevada Department of Wildlife receives Federal Aid in Fish and/or Wildlife Restoration. The U.S. Department of the Interior prohibits discrimination on the basis of race, color, creed, religion, national origin, age, sex, or disability. In accordance with NRS 241.020, this agenda closes three days prior to the meeting date and has been posted at the following Department of Wildlife offices: 6980 Sierra Center Parkway, Reno, NV, 89511, 1100 Valley Road, Reno, NV 89512;; 380 W. "B" Street, Fallon, NV, 89406; 815 E. Fourth Street, Winnemucca, NV 89445; 60 Youth Center, Elko, NV, 89801; 1218 N. Alpha Street, Ely, NV 89301; 744 S. Racetrack Road, Henderson, NV 89015; and 4747 W. Vegas Dr., Las Vegas, NV, 89108. Individuals with hearing impairment may contact the Department at 775-688-1500 via a text telephone telecommunications device by first calling the State of Nevada Relay Operator at 1-800-326-6868. Individuals with a disability who are in need of special services should contact the Department with as much prior notice as possible at bmcdaniel@ndow.org or 775-688-1014.