

Finance Committee Meeting
Nevada Board of Wildlife Commissioners

Nevada Department of Wildlife
1100 Valley Road, Reno, Nevada 89512

Meeting Location: Verdi Nature Center
270 Bridge Street Verdi,
Nevada 89439

Committee Members Present: Gil Yanuck (Chair), Commissioner Mike McBeath, Commissioner Karen Layne, Paul Dixon (Clark), and Brad Johnston (Lyon)

NDOW Staff Present: Patrick Cates, Dale Hansen, Angela Azcarate

Public Present: None

Minutes from Thursday, June 13, 2013 –1:30 PM – 2:00 PM

1. Call to Order and Roll Call – Chairman Yanuck

Meeting called to order at 1:30 PM. Mr. Yanuck present at the Verdi location. Commissioner Layne, Commissioner McBeath, Mr. Johnston and Mr. Dixon called into the conference line.

2. Action Item: County Advisory Board (CAB) State Fiscal Year 2014 Budget Requests

An overview of the NDOW recommended CAB budget by county for state fiscal year 2014 was provided by Mr. Yanuck based off FSS' recommendations dated 6/4/13.

Gil noted the absence of 3 county's submittals. He also explained why Churchill was not recommended to receive any funding in the upcoming fiscal year: Churchill reported more monies remaining in their treasury from prior years than total requested for FY14 (\$4,626.77 reported balance on the books; \$3,066.62 requested).

Commissioner McBeath stated that Lander was given recommended budget of \$962 but did not submit a request according to NDOW coversheet of Budget Requests.

Dale Hansen clarified that Lander was one of the late submittals and their request of \$6,646.91 did not carry over from the back-up spreadsheet to the cover. This oversight will be corrected and reposted/resent following the meeting.

Paul Dixon addressed Patrick Cates, asking if CAB budgets were included in overall budget in recent Legislative Session. –And, if so, if any refinements had been made?

Patrick Cates explained that the budget provided to the Governor's office and then the Legislative body is based on FY12 actuals: No adjustments were made. If necessary, the department can adjust the overall budget if the commission approves a higher budget than that which is currently built into the state's accounting system. If an increase to the budget is necessary, a work program is processed to match final budget approval by the commission. Currently, Leg approved is \$38,314.

Dale Hansen clarified Washoe County's recommended budget as it had been adjusted from the 6/4/13 documentation to account for secretarial costs more accurately: The total CAB recommendation for FY14 is \$39,185 as of 6/13/13.

Paul Dixon motioned to approve the NDOW recommended budget as proposed.

Brad Johnston seconded the motion.

Commissioner McBeath requested clarification on options available to CABs that did not put in a request at this time. Can they do so in FY14 should they realize the need for funding?

Dale Hansen explained that FSS is hopeful in getting all request in before the commission meeting but, if missed, the CAB in need of funding must go before the commission to make a formal request. In order to do this, the CAB member would need to notify FSS and then go in front of the commission. If approved, FSS works with the governor's office to augment the budget.

Patrick Cates explained that the process through the Budget Office is short and usually produces a turnaround within a few weeks.

Gil Yanuck added that a workshop to budget CAB requests was presented to CAB members a few months back at a Commission meeting in Reno. At that time, he emphasized to CAB members the importance of notifying FSS as quickly as possible with additional requests to allow for time to augment the budget should they anticipate a shortfall in funding.

Commissioner McBeath asked if balances remaining in CAB accounts from prior years was known for each county? Do we know if funds are available from prior periods and so they are not requesting more or do they have \$0 and there will be an issue?

Gil Yanuck referenced multiple counties, demonstrating that all but Storey reported a balance.

Dale Hansen further explained that the balances per what is reported to FSS are reduced by projected costs for remaining FY13 meetings.

Commissioner McBeath asked if commitments are made to these balances before they clear.

Dale Hansen clarified that yes these are reflected but are estimated commitments.

Paul Dixon suggested that, going forward, FSS request a response regardless of if funds are needed or not to ensure costs are not overlooked.

Patrick Cates clarified the motion as presented: \$39,185 –based off the updated documentation dated 6/13/13 not the previously stated amount on 6/4/13 documentation.

Paul Dixon agreed, this is correct and made a motion seconded by Brad Johnston, all were in favor, motion passed to approve the NDOW recommended budget as proposed.

3. Brief Comments regarding NDOW Budget approved by Legislature, Deputy Director

Cates Gil Yanuck requested Patrick give an overview of the Department's budget as proposed to the Legislative body.

Patrick Cates explained that the main hearing was in March. Copies of his presentation were presented to commission at the April meeting. Electronic copies to CABs had also been sent. Everything NDOW asked for was approved aside from minor technical adjustments. The only exception to this was NDOW's request to use general funds to expand Bear Aware program and costs for Department for administration of urban bear issues. Governor recommendations saw a cut to this request late in the process and the Legislators did not pick it up. AIS program and new staffing of an Ely mining biologist was approved.

Commissioner Layne asked how much the Bear Aware portion was that was cut?

Patrick Cates did not have the figures but recalled about \$170k. He would provide copies of his presentation at the upcoming Commission meeting so that exact figures could be referenced.

Paul Dixon asked what the mining biologist primary functions are.

Patrick Cates explained that it was a Habitat Division biologist. Currently, Habitat does not have any staff in Ely. Purpose of this position is to work on EIS for mining companies, energy development and manage habitat projects. Environmental review of projects will be primary focus of position.

4. Public Comment Period

No public present.

Patrick Cates acknowledged that the agenda for the meeting did not include the approval of last year's minutes. These minutes will be added to the next agenda.

Paul Dixon made a motion seconded by Commissioner Layne to adjourn meeting, all were in favor, meeting adjourned.